

**LOUISIANA BOARD OF PROFESSIONAL GEOSCIENTISTS**

9643 Brookline Ave, Ste. 101, Baton Rouge, LA 70809



**REGULAR MEETING OF LBOPG**

Tuesday, August 26, 2014

1:30 P.M.

Louisiana Engineering Society Building, Conference Room  
9643 Brookline Ave., Baton Rouge, LA 70809

**MINUTES**

Vice Chairman John Johnston called the meeting to order at 1:30 p.m., August 26, 2014.

Present: Lloyd Hoover, William Meaney, William Finley, Arthur Johnson, John Johnston, and L. Todd Perry, Board Members. Ethel Graham, Legal Counsel, and Georgeann McNicholas, Executive Secretary to the Board.

Absent: Madhurendu Kumar, Kelli Hardesty and Daisy Pate, Board Members.

Quorum established. Roll Call sheet was circulated for signatures.

Johnson made a motion to accept minutes of August 12, 2014 meeting with the correction of the spelling of the word “another” in the first paragraph of the third page. Meaney seconded. Motion carried unanimously.

List of checks to be issued was reviewed and approved by the Board.

Continuing Legal Education (CLE) – Johnston suggested that a CLE committee be established. Discussion ensued. Determined it is the responsibility of the licensee to submit Geoscience specific CLE hours for renewing his/her license. Board will not preapprove CLE courses. All queries concerning CLE should be directed to the website page on continuing education.

Licensing Application Review Committee – Finley noted that all those recommended on the list need no discussion. Only numbers 5, 14, 29, 30 and 35 need further discussion. After further review, it was determined that number 5 does have the required 30 hours of geoscience education. Number 14 is deferred for further review by the Application Review Committee. Number 20 and 22 were notified that more work detail needs to be provided on their applications. Number 29 lacks the required 5 years of experience, possible GIT candidate, and

will need to take ASBOG exam. Number 30 and Number 35 lack the required geoscience education. Johnson made motion to approve the licenses of 1 – 13, 15 -19, 21, 23 – 25, 27, 28, 31 – 34, 36 and 37. Hoover seconded. Motion passed unanimously. McNicholas to draft letter of denial for Graham’s review and then Board’s approval.

Licensing Examination Committee - No report at this time.

Complaint Review Committee – No report at this time.

Hearing Committee – No report at this time.

Comity/Reciprocity - No report at this time.

Office Committee – Annual fiscal report package due August 29,2014 is being worked on by Jenna Fecke, L.A. Champagne & Co, CPA and McNicholas. Go Daddy accounts closed except for the domain name registration of lbopg.org and lbopg.com. Pate’s credit card on file with GoDaddy and needs to be replaced. LBOPG can apply for Good As Gold account with GoDaddy. McNicholas to research the fee for renewing for 5 years. September 25<sup>th</sup> is the due date for renewal. McNicholas to obtain more information concerning Good As Gold account i.e. the return of money not used and fees charged. Registration cards for licensees are typed rather than printed due to issues with template and LBOPG printer. A motion was made by Johnson to accept the revised transmittal letter to be used to transmit licensee credentials. Seconded by Perry. Motion passed unanimously. Seal vendors listed on website will include language as follows: “Below is a list of vendors presented for information only. The Board does not endorse or guarantee the work of any particular vendor.” Johnson reported on current bank account fees and collateralized accounts and his meeting with Campus Federal and their fees. LES has contracted with a new vendor to create the office signs and they should be ready in two week.

Rules Committee –Graham talked to the State Register and gave an overview of what the regulations are going to be. The State Register and she said that the main focus should be answering the question “How”. Regulations should not include any copy of Rules, like the Definitions. State Register said she many times has to send Regulations back because they duplicate rules from the act. Graham will continue to review the Rules by herself and then get with Finley to determine what needs to be deleted and what needs to be included. Board can still review with this guidance. Deadline was discussed. Graham said it can be given to the State Register at any time. Finley requested that everyone read the draft rules and respond with their comments before the next meeting.

Website – McNicholas is meeting with Usable Creative Thursday, August 24<sup>th</sup> at 9 a.m. to discuss phase two which will include electronic payments, additional language, Geoscientist in Training, ASBOG exam information, and other items that McNicholas and Finley have listed together with notes Usable Creative has from meetings with Pate. Discussion ensued concerning resolved website and user issues and decline in concerns.

Legal Counsel's Comments – Already supplied.

Other Business – Johnston asked and McNicholas confirmed that the Act requires that the President and Vice President of the Board be board members but the Secretary/Treasurer does not have to be a board member. Johnston made a motion that McNicholas serve as Acting Treasurer/Secretary in Pate's absence. Perry seconded. Motion passed unanimously. Discussion of date for annual board elections, possible nominees, and committee membership revisited based on absentee rate so a quorum may be present for committee action. Clarifications regarding Board appointments was made by Graham. Hoover made a motion that LBOPG annual elections be held on September 9, 2014. Seconded by Finley. Motion passed unanimously.

Next meeting will be September 9, 2014 at 1:30 p.m. at the Louisiana Engineering Society Building Conference Room, 9643 Brookline Ave., Baton Rouge, LA and the following one will be September 23, 2014.

Motion to adjourn meeting was made by Meaney, seconded by Johnson. Motion passed unopposed. Johnston adjourned meeting at 2:25 p.m.